



State of Connecticut JOB POSTING

Posted: July 3, 2014

POSITION:	COUNSELOR Community College Professional 19 12-Month, Tenure-Track Position
ANTICIPATED START DATE:	September 2014
MINIMUM QUALIFICATIONS:	<p>Master's degree in Counseling or closely related field and at least two years of counseling experience. Demonstrated skills, abilities, and experience in professional counseling theory, techniques and methods; crises counseling and intervention; personality, academic, and occupational assessment instruments; career development; academic advising; anger management; domestic violence; alcohol and substance abuse; computer literate; and experience working with diverse populations.</p> <p>Applicants who do not meet the minimum qualifications as stated are encouraged to put in writing precisely how their background and experience have prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.</p>
PREFERRED QUALIFICATIONS:	Experience with student academic and behavioral issues, engagement with community outreach networks, and Banner experience. Experience in a community college setting.
RESPONSIBILITIES:	Under the supervision of the Director of Student Development/Services or other administrator, the Counselor will assess students' developmental needs; manage case load of diverse students with multiple needs; assist students with personal concerns; assist students with academic planning and advising needs with special emphasis on personal development and support; work with staff/students on resolution of student problems with emphasis on facilitating and managing student matters; design, plan and implement student support initiatives; conduct seminars and workshops; assist in developing and maintaining student and career development resource library; participate in commencement and convocation activities as well as serve on committees/task forces and attend and participate in various college meetings. Perform other related duties. Maintain currency in profession. Work schedule includes evenings and may include weekends.
ANNUAL SALARY:	\$66,426.00 annual salary with full benefits package
TO APPLY:	Submit a letter of interest , current resume and completed (typed) ConnSCU Board of Regents Employment Application* to:
INCOMPLETE APPLICATION MATERIALS WILL NOT BE ACCEPTED.	Human Resources Department Counselor Search Housatonic Community College 900 Lafayette Boulevard Bridgeport, CT 06604, or E-mail: ho-humanresources@housatonic.edu (8 PAGES OR LESS)
	NO FAXES PLEASE
APPLICATION DEADLINE:	Application materials must be RECEIVED on or before AUGUST 16, 2014 .

*Available online at http://www.hcc.commnet.edu/HR/apps/State_App_UnclassEEO-2012.docx.

(Employment application must be completed in its entirety; references to resume or CV are not acceptable. Application materials with the incorrect application will not be accepted.)

Housatonic Community College does not discriminate on the basis of race, color, religious creed, age, gender, gender identity or expression, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, veteran status, sexual orientation, genetic information or criminal record. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Theresa Eisenbach, Equal Employment Opportunity Officer
900 Lafayette Boulevard
Bridgeport, CT 06604
(203) 332-5013

900 LAFAYETTE BOULEVARD, BRIDGEPORT, CT 06604-4704 203/332-5000

A Member of the Connecticut State Colleges and Universities

An Affirmative Action/Equal Opportunity Employer, M/F. Protected group members are encouraged to apply